

## Application Guide for New (Unused) Class II UAS certification

For Class II UAS certification, aircraft that have been registered within one month and have never been flown (not put into service) will be considered a new (unused) application. These applications do not require the submission of complex documents such as UAS Flight Manuals or maintenance records. For new (unused) applications, you can obtain UAS certification by only attaching documents (photos capturing necessary details) to prove that the aircraft applied for possesses a Class II UAS Type Certification.

### 1. Pre-application Check

To be eligible for a new (unused) application, certain conditions must be met:

- The model must possess a Class II UAS Type Certification (Please confirm that the UAS Type Certificate number (TC No.\*\*) is displayed on the aircraft).
- The aircraft must be registered.

Aircraft registration must always be done as an unmanned aircraft that has obtained type certification. When applying for aircraft certification through the Drone Information Platform System (DIPS2.0), you must correctly enter the information listed on the Ministry of Land, Infrastructure, Transport and Tourism's website "[List of Unmanned Aircraft that have Obtained Type Certification \(Japanese only\)](#)" ("Type Certification Holder (Manufacturer Name)", "Model Name", etc.).

For example, in the case of DJI Mini 4 Pro:

Manufacturer name is "DJI JAPAN K.K."

Model name is "DJI Model DJI Mini 4 Pro"

- The aircraft must be within one month of aircraft registration.
- The aircraft must have never been flown since purchased as new.

If even one of the above conditions is not met, the aircraft may be subject to inspection as a used aircraft, or it may become ineligible for inspection by Our Organization.

## 2. Application to the Japan Civil Aviation Bureau (JCAB)

Please proceed to the new UAS certification application via the [Drone/UAS Information Platform System \(DIPS2.0\)](#) of the Japan Civil Aviation Bureau (JCAB). Fill in the application information according to the JCAB's [UAS certification Application Procedure Manual](#).

- For UAS certification inspection, no preliminary arrangements with JCAB or the Registered Inspection Organization are required, but please proceed by checking 'Pre-coordinated with Registered Inspection Organizations or the Civil Aviation Bureau of the Ministry of Land, Infrastructure, Transport and Tourism'.
- Since it is a new (unused) application, please check 'It is not used for aviation'.
- Regarding the presence or absence of maintenance performed by a person who has obtained type certification, etc. (or, for self-made aircraft, the designer and manufacturer), please check "No".
- In "Inspection documents (documents describing other reference matters besides the above)", please attach image files (JPG) that capture the necessary details as per "Supplement: How to take photos for application attachment".
- For your preferred inspection location, enter "Tokyo" (which signifies a document inspection by our association). For your preferred Inspection Organization, please select Nippon Kaiji Kyokai. For your preferred inspection period, please enter "the day after the application date".
- For the purpose of use, please enter your specific purpose as appropriate, such as "aerial photography, hobby, infrastructure inspection".

- Regarding the checkboxes for "flight in no-fly airspace" and "method of flight," select only those approved by the type certification. What is approved by the type certification can be confirmed on the Ministry of Land, Infrastructure, Transport and Tourism, Civil Aviation Bureau's website (link below) under "List of Unmanned Aircraft that have Obtained Type Certification".

<https://www.mlit.go.jp/koku/certification.html>

### 3. Application for Inspection to Nippon Kaiji Kyokai

Once the application to JCAB is complete, Our Society will send the "Application for Class II UAS Certificate Inspection" by email.

After agreeing to the "Terms and Conditions of Class II UAS certification Inspection by NIPPON KAIJI KYOKAI" attached to the email, please fill in the necessary information on the inspection application form and return it as a PDF file.

### 4. Payment of Fees

Upon receipt of the inspection application form, an email regarding the inspection fee will be sent from the payment service provider. After confirming the fee amount in the payment service mentioned in the email, please select your payment method and make the payment. Payment methods include credit card and bank transfer.

Due to system specifications, once bank transfer is selected, bank transfer account information will be sent, and it will not be possible to change to credit card payment.

## 5. Application Completion to UAS certification Issuance

Upon confirmation of fee payment, the application will be formally completed, and the inspection will be accepted.

If defects are found in the attached photos or other deficiencies in the application, you may receive instructions for correction from DIPS, or in some cases, the application may be deemed unsatisfactory.

If you receive correction instructions, please make the necessary revisions by referring to the *Supplement* in Section 2.

Furthermore, if the applicant fails to respond without a legitimate reason for more than 30 days after a request for additional documents or correction instructions, the application will be deemed unsatisfactory.

After passing the inspection, the UAS certification will be issued by the JCAB.

## Supplement : How to take photos for application attachment

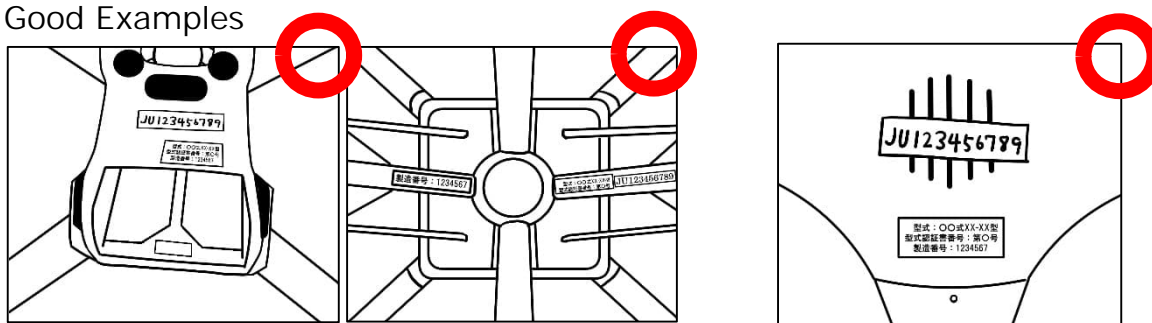
For photos attached to the UAS certification application, the following must be captured in a single photo:

- The Type Certification display (Model name, Type Certification number, serial number) (Note that the serial number may be written on the part where the battery is removed, so please be careful)
- The aircraft registration ID

However, if the display of the aircraft registration ID is located separately and it is difficult to capture it in a single photo, you are permitted to attach a sticky note or similar with the aircraft registration ID transcribed near the Type Certification display.

*Please note that transcription errors or illegible entries may be deemed unsatisfactory. Please ensure clear and careful entry.*

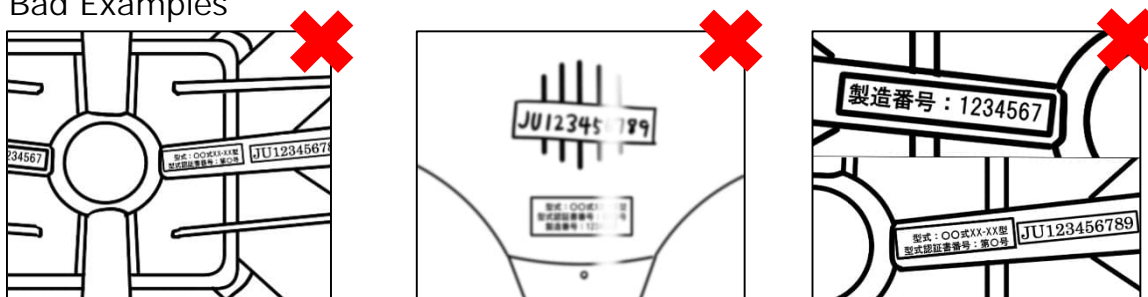
### Good Examples



Necessary details are clearly captured in a single photo.

Aircraft registration ID is attached with a sticky note, clear and captured in a single photo.

### Bad Examples



Display is not captured in a single photo or is cut off.

Display is illegible.

Image has been altered.